

DESIGNATED ASBESTOS COORDINATOR
Local Education Agency (LEA)

Local education agencies are required to complete this form by October 1st each year under Wis. Adm. Code, §. DHS 159.47 (3).

LEA CONTACT INFORMATION

Name of School District (Public) or School (Private)

Royall School District (Public)

Mailing Address

1501 Academy St.

City

E. Roy

Zip Code

53929

Name of Administrator or Superintendent

Scott Uppena

Email Address

UppenaS@Royall.K12.WI.US

DESIGNATED ASBESTOS COORDINATOR INFORMATION

Name of Designated Asbestos Coordinator (first, middle, last, including suffixes - Jr., Sr., or III)

Timothy Dale Marshall

Email Address

marshallt@Royall.K12.WI.US

SIGNATURE - Designated Asbestos Coordinator

Date Signed

Timothy Dale Marshall

8/15/24

SUBMIT

☐ Complete and send page 1 of this report by one of the following methods.

Email: DHSAsbestosLead@wi.gov

Fax: 608-266-9711

Mail: Department of Health Services
Lead and Asbestos Section, Room 137
1 W Wilson St
Madison WI 53701-3445

☐ Give a copy of the completed report, including page 2, to the school administrator or superintendent. Maintain a copy with the school asbestos management plan.

Note: The checklist on this page is for your records only.

LEA's RESPONSIBILITIES UNDER AHERA

- ☐ Activities of persons who perform inspections, re-inspections, periodic surveillance, develop and update management plans, and develop and implement response actions are completed in accordance with 40 CFR Part 763, Subpart E.
- ☐ All custodial and maintenance employees are properly trained as required in 40 CFR Part 763, Subpart E and all other applicable federal and/or state regulations. (e.g., the Occupational Safety and Health Administration Asbestos in Construction Standard, Ch. COMM 32, Public Employees Safety and Health, and Ch. DHS 159, Asbestos Training, Certification and Course Accreditation for Asbestos Disturbance and Asbestos Management, NR 447, Control of Asbestos Emissions).
- ☐ All workers and building occupants, or their legal guardians, are informed at least once each school year about asbestos inspections, response actions, post-response action activities, including periodic re-inspections and surveillance activities, that are planned or in progress.
- ☐ All short-term workers (e.g., telephone repair workers, utility workers, or exterminators) who may come in contact with asbestos in a school building are provided information regarding the locations of asbestos-containing building materials and assumed asbestos-containing building materials.
- ☐ All warning labels are posted in accordance with section 763.95 of 40 CFR 763, Subpart E.
- ☐ All management plans are available for inspection, and notification of this availability has been provided in accordance with section 763.93 (g) of 40 CFR 763, Subpart E.
- ☐ The designated asbestos coordinator has received training as required by section 763.84 (g) (2) of 40 CFR 763, Subpart E.

CHECKLIST FOR AHERA COMPLIANCE

If you respond 'No' to any of the following questions, take action to ensure compliance with AHERA.

- ☒ Yes ☐ No Has each school building that the LEA leases, owns or otherwise uses been inspected by a certified asbestos inspector to identify all locations of asbestos-containing building materials or assumed asbestos containing materials?
- ☐ Yes ☒ No Was any asbestos-containing building material or assumed asbestos-containing material found during the asbestos inspection? If no asbestos-containing materials were found, stop here. If yes, continue.
- ☐ Yes ☐ No Within the past 3 years, has a certified asbestos inspector conducted an asbestos inspection in each school building or a re-inspection of all known or assumed asbestos-containing material in each school building?
- ☐ Yes ☐ No For each inspection or re-inspection conducted, did the asbestos inspector provide the LEA with a written assessment of all friable asbestos-containing building material?
- ☐ Yes ☐ No Did a certified asbestos management planner review each three-year inspection report issued?
- ☐ Yes ☐ No Does the LEA have an up-to-date asbestos management plan for each school that covers each building under its authority? (Reminder - the first management plan developed must be on file with DHS.)
- ☐ Yes ☐ No Does the LEA follow an operations and maintenance program for managing friable asbestos-containing building material? (☐ Does not apply - no friable asbestos-containing building material is present.)
- ☐ Yes ☐ No Have all custodial and maintenance workers completed 2-hour asbestos awareness training within 60 days after hire, and annual refresher training, if they work in buildings with asbestos-containing building material?
- ☐ Yes ☐ No Do all custodial and maintenance workers complete 14-hour operations and maintenance training, including annual refresher training, if they might disturb asbestos-containing building material?
- ☐ Yes ☐ No Has the LEA verified the current certification status of all persons who perform asbestos abatement or response actions, asbestos inspections, asbestos management plans or asbestos project designs for a school?
- ☐ Yes ☐ No Does the LEA issue annual notice to workers and building occupants, or their legal guardians, of all inspections, re-inspections, and activities being conducted to control asbestos exposure, including periodic surveillance and asbestos removal, that are planned or in progress?
- ☐ Yes ☐ No Does the LEA issue the required annual written notice to parents, teachers, and employee organizations that the management plan is available for their review?
- ☐ Yes ☐ No Does the LEA issue notice identifying the location of asbestos-containing building materials (assumed or known) to all short-term workers who might come into contact with asbestos in a school?
- ☐ Yes ☐ No Does the LEA conduct all periodic 6-month surveillances in each building under its authority?
- ☐ Yes ☐ No Does the LEA maintain in the administrative offices of both the school and the LEA, records of inspections and response actions for asbestos-containing building materials, including all the following:
 - ☐ Descriptions of preventive measures and response actions taken for asbestos-containing building materials
 - ☐ Sampling information
 - ☐ Training information
 - ☐ Periodic surveillance information
 - ☐ Information on initial and additional cleaning performed
 - ☐ Information on operations and maintenance activities, including maintenance activities disturbing friable asbestos
 - ☐ Information on any fiber-release episodes
- ☐ Yes ☐ No Are warning labels attached to asbestos-containing building materials in routine maintenance areas (such as boiler rooms) at each school building?

**SCHOOL DISTRICT
ANNUAL ASBESTOS NOTIFICATION
2024-2025 SCHOOL YEAR**

Under AHERA (Asbestos Hazard Emergency Response Act), all primary and secondary schools are required to develop and implement a plan for managing all building materials which contain asbestos. Included in the AHERA Act is the requirement to annually notify all workers and building occupants (or their guardians) of asbestos-related activities.

Beginning in 1988, all buildings owned, leased, or "under the control of" the School District were inspected by EPA accredited inspectors, with building material samples analyzed by an independent laboratory. Based on the inspection, the School District prepared, and the state approved a comprehensive management plan for managing the asbestos.

Where the asbestos-containing materials are found, the District has in place an Operations and Maintenance program.

The District has accomplished the following compliance mandates regarding the administration of asbestos in school buildings:

- Environmental Management Consulting, Inc. (EMC) was contracted to be the school's consultant for asbestos for the school year.
- The District is continuing with the Operations and Maintenance Program as designed for the School District. This ensures that all asbestos materials are kept in good condition in good condition.
- Periodic "surveillance" in each area containing asbestos has been completed every six months by our consultant. Also, the buildings are re-inspected by an accredited inspector every three years.
- In the past year the District conducted the following asbestos removal activities:

"no asbestos removal work done this year"

All outside contractors shall contact the lead maintenance person before commencing work. Our goal at the District is to be in full compliance with asbestos regulations.

A copy of the Asbestos Management Plan is available for review by contacting the District Office. Questions related to this plan or any other asbestos concerns should be directed to the District's Designated Person Tim Marshall .